

Catoosa County Board of Elections and Registration
June 13, 2023 Minutes

The Catoosa County Board of Elections and Registration met on Tuesday, June 13, 2023 at 4:00 p.m. at the Freedom Center. Rickey Kittle called the meeting to order and Ron Mckelvy opened the meeting with prayer. Debbie Gwaltney called roll. Nina Crawford was absent.

Approval of Agenda – Debbie Gwaltney made a motion to approve the agenda. Howard Long made the second. All approved.

Approval of Minutes –

- Rickey Kittle made a motion to approve the minutes of the May 9, 2023 Regular Meeting and June 1, 2023 Special Called Meeting. Debbie Gwaltney made the second. All approved.

OLD BUSINESS

- City of Ringgold – The city street list has been approved. The Intergovernmental Agreement (IGA) between the City of Ringgold and Catoosa County is in the process of being updated.
- City of Ft. Oglethorpe – Brownstone and Stone Circle are within the Ft. Oglethorpe city limits. A new city combo will be created in the Graysville Precinct; this combo has been submitted to the Secretary of State for approval. The Intergovernmental Agreement (IGA) between the City of Ft. Oglethorpe and Catoosa County is in the process of being updated.
- Precinct Parking – All precinct parking lots have been restriped. The Catoosa County Board of Commissioners (BOC) approved funding to study the redesign of the Freedom Center parking lot at the March 21, 2023 meeting. The invoice for this study has been sent to the county. The BOC has approved an additional \$30,000 for the Freedom Center parking lot improvements and \$20,000 for Chambers parking lot improvements.
- Region Meetings - Region Meetings will be held June 22, 2023 (Floyd County (representatives from Reapportionment will speak)); July 20, 2023 (Gordon County); August 17, 2023 (Walker County); and September 14, 2023 (Gordon County). No region meetings will be held in October, November, or December.
- Presidential Preference Primary – The Presidential Preference Primary will be held on March 12, 2024.
- Easy Vote Solutions – Ron Mckelvy made a motion to purchase the complete Easy Vote Solutions Suite. Debbie Gwaltney made the second. All approved.

NEW BUSINESS

- P&L Statements – The March and April 2023 statements were received and reviewed.
- 2024 Budget – Ron Mckelvy made a motion to present the proposed Fiscal Year 2024 budget for submission to the county for approval. Debbie Gwaltney made the second. All approved. A budget meeting has been scheduled with the Catoosa County Manager and Chief Financial Officer on June 29, 2023 at 10:00 a.m.
- Equipment Purchases – Debbie Gwaltney made a motion to purchase four additional cellular poll pads for use during early voting. Howard Long made the second. All approved.
- Secretary of State/Homeland Security – Representatives from these offices will conduct an onsite visit to inspect all election equipment, workstations, and storage areas. This visit will occur between June and October 2023.
- Miscellaneous Topics – An Elections Command Center will be established at the 911 Center on election day. Board Members will work four-hour shifts at the Command Center during that time. EMS will provide radios to each precinct manager on election day. Managers will be trained in the use of these radios during Poll Manager Training.
- Hearing – None
- Next Meeting – The next meeting is scheduled for Tuesday, July 11, 2023 at 4:00 pm at the Freedom Center.

Public Comments – None

Adjournment – Ron Mckelvy made a motion to adjourn. Howard Long made the second. All approved.

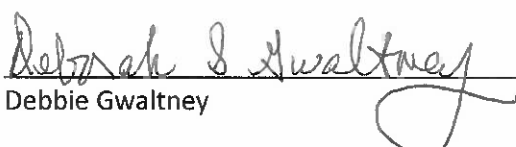


Rickey Kittle, Chairman

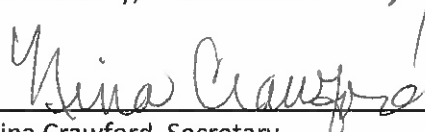
Howard Long



Ron Mckelvy, Vice Chairman



Debbie Gwaltney



Nina Crawford, Secretary