

Catoosa County Board of Elections and Registration  
January 10, 2023 Minutes

The Catoosa County Board of Elections and Registration met on Tuesday, January 10, 2023 at 4 pm at Freedom Center. Rickey Kittle called the meeting to order and Ron Mckelvy opened the meeting with prayer. Nina Crawford called roll. All board members were present.

Approval of Agenda – Ron Mckelvy made a motion to approve the agenda. Howard Long made the second. All approved.

Approval of Minutes -The minutes from the December 9, 2022 Special Called Meeting and the December 2022 Monthly Meeting minutes were tabled until the next meeting in February.

**OLD BUSINESS**

- City of Ringgold – Qualifying Dates Aug 21 thru Aug 24, 8:30 am – 4:30 each day, Election Day is Nov 7<sup>th</sup>, Fees approved
- City of Fort Oglethorpe – Qualifying Dates Aug 21 thru Aug 24, 8:30 am – 4:30 each day, Election Day is Nov 7<sup>th</sup>, Fees approved
- GAVREO Conference Dates – Feb 12-Feb 15 – hotel rooms booked/5 attending
- GARVIS training in Athens, GA Jan. 4-6, 2022 - Tonya & Amy attended, new equipment coming, Howard Long made a motion to purchase poll pad printers at a cost of &645.00 per printer, Ron Mckelvy made the second, Debbie Gwaltney opposed. The motion passed, the printers will be used in the upcoming city elections
- Poll Worker Breakfast was held on December 14<sup>th</sup> 8:30 am at Patriot Hall
- Risk Limiting Audit was completed on December 14<sup>th</sup> 1:00 pm
- GARVIS Region Training at the Catoosa Colonnade will be January 18<sup>th</sup> 2:30-5:30 pm

**NEW BUSINESS**

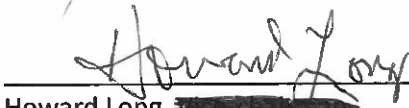
- P & L Statement – not received
- Update Board Policies and Procedures and Emergency Plans – Special Called Meeting to be held Thursday, January 19 to update policies
- Election of Officers for 2023 Board – Chairman, Ron Mckelvy made a motion to nominate Rickey Kittle as Chairman, Debbie Gwaltney made the second, all approved. Vice-chairman, Debbie Gwaltney made a motion to nominate Ron Mckelvy as Vice Chairman, Howard Long made the second, all approved. Secretary, Ron Mckelvy made a motion to nominate Nina Crawford as Secretary, Howard Long made the second, all approved.
- Special Elections in 2023 – none planned but always possible
- GAVREO Day at the Capital – Tuesday, January 24<sup>th</sup> – Tonya Moore to attend
- Miscellaneous – Rickey Kittle, Ron Mckelvy and Nina Crawford terms will end at the end of 2023. Restructuring of the dept will include hiring a full-time office person and a part time election custodian
- No Hearing
- Next Meeting – Next meeting is scheduled for Tuesday February 14, but due to the GAVREO Conference, should the meeting be cancelled? Howard Long made a motion to cancel. The motion failed due to lack of a second. Ron Mckelvy made a motion to reschedule to February 21<sup>st</sup>, Debbie Gwaltney made the second, motion passed.
- Public Comment – no

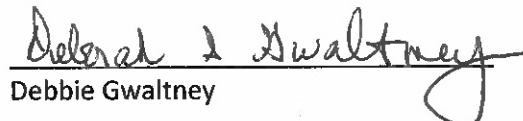
**ADJOURNMENT**

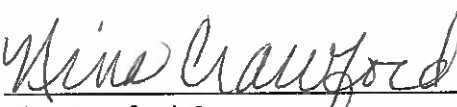
Ron Mckelvy made the motion to adjourn. Howard Long made the second. All approved.

  
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Rickey Kittle, Chairman

  
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Ron Mckelvy - vice chairman

  
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Howard Long, ~~Secretary~~

  
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Debbie Gwaltney

  
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Nina Crawford, Secretary